



To: Members of Uttoxeter Town Council

Dear Councillor,

NOTICE IS HEREBY GIVEN that Uttoxeter Town Council will hold an Extraordinary Virtual Town Council Meeting to be held by Zoom (on line platform (<https://zoom.us/>)), commencing at **7.00 pm** on **Tuesday, 28 July 2020**, as in accordance with NALC L01-20 Regulation 5(2) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (into force on 4 April 2020 and applies to meetings taking place before 7 May 2021 (<http://www.legislation.gov.uk/ukSI/2020/392/part/2/made>)) and Members are hereby summoned to attend for the purposes of transacting the following business.

The meeting will be open to the public and the press (Zoom link below as advertised on Council's Website) unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960.

Please join the meeting via <https://zoom.us/join> - The Zoom Meeting ID is 992 4072 4875 Members and Residents without computer access can participate within the meeting by telephoning 0131 460 1196 and by entering the Meeting ID.

Signed
T L Jeffery
Town Clerk

22 July 2020

To: Town Councillors M Crutchley, T Crutchley, J Fitchett, D Goodfellow, C Green, K Hudson, P Hudson, Z Krupski, P Lancaster, S McGarry, H E Montgomery, H Montgomery, C Sylvester, M A Trenery, M Williams.

To: County Councillor D Brookes and Borough Councillor G Allen

AGENDA

1. CHAIR'S WELCOME

The Chair to provide a welcome to the Virtual Meeting and provide a brief on the Zoom meeting requirement, provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014".

2. APOLOGIES FOR ABSENCE

- (a) To report receipt of approved apologies for absence.
- (b) To minute the names of Councillors who are absent and apologies have not been received.

3. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e-g), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that Members of the public may not take part in the Council meeting itself.

4. DECLARATIONS OF INTEREST

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

5. **DISPENSATION PROCEDURE**

To consider and approve dispensation requests as in accordance with Standing Order 13(d), that all Dispensation requests shall be in writing and submitted to the Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the Dispensation is required. Council will decide whether to grant the dispensation at the relevant meeting. Unless Council grant the relevant delegated power to Committee, it is Council that decides whether to grant the dispensation.

6. **MINUTES**

To approve the Recommendations of the virtual Policy and Planning Committee Meeting held on 21 July 2020. See Appendix A.

7. **CASUAL VACANCY – TOWN WARD**

As Resolved by Council at its Virtual Extraordinary Meeting held on 7 July 2020:

- (i) The Clerk be authorised to advertise the Town Ward Casual Vacancy for Co-option within the Council's website, notice-boards, Facebook, Instagram and the local press inviting interested persons to provide written applications (including emails) to be submitted to the Clerk by no later than 12 noon on Wednesday, 22 July 2020.*
- (ii) The Casual Vacancy Applications for the Town Ward be included for consideration by Council at its Extraordinary Meeting scheduled to take place on 28 July 2020.*

Council is asked to give consideration to the following applications received for Co-option for the Town Ward Casual Vacancy:

- (a) Email dated 9 July 2020 from P Krupski. See Appendix B.
- (b) Email dated 14 July 2020 from L Sylvester. See Appendix C

As in accordance with the advice received from SPCA, the Mayor shall propose Council suspend Standing Orders in respect of voting procedures for the time being and opt for a straight-forward show of hands (for, against and abstention) as emailed to Members on 5 June 2020, for each applicant. Council's instruction is sought.

Council is informed that all applicants have been issued with an electronic Agenda and have been furnished with a Declaration of Acceptance of Office as in accordance with the advice received from SPCA to be signed by the successful Applicant in the meeting, to be duly witnessed. The Mayor and the Clerk will sign the Declaration at a later date.

8. **UTTOXETER TOWN CENTRE MASTERPLAN – REQUEST FOR STAKEHOLDER ENGAGEMENT**

To report receipt of a letter dated 15 July 2020 received from Cushman & Wakefield on behalf of ESBC and SCC inviting Council to provide comments on Uttoxeter which will aid with the production of a new Uttoxeter Masterplan. Council is informed that feedback has been requested by 27 July 2020 however, an extension had been granted until 29 July 2020. See Appendix D. Council's instruction is sought.

9. **ACCOUNTS**

Given no Council meetings are scheduled to take place until 8 September 2020, Council is asked to consider and approve the accounts received to date for payment. See Appendix E.

10. **DRAFT PARKING STANDARDS AND BREWERY BUILDING CONVERSION SUPPLEMENTARY PLANNING DOCUMENTS – CONSULTATION**

To report receipt of an email dated 17 July 2020 received from ESBC's Interim Principal Planning Officer inviting Council's views on the two draft Supplementary Planning Documents, as forwarded to Members 21 July 2020. Council is advised that Supplementary Planning Documents (SPD) provide guidance on key development plan policies and how they will operate. The two documents can be viewed online via <http://www.eaststaffsbc.gov.uk/planning/planning-policy/consultations>

Council is informed that:

- *The Parking Standards (SPD) provides applicants and developers (including valuers, landowners, and other interested parties) with information about the Council's parking requirements, to assist in the planning of new development proposals and in making planning applications.*

- *The Brewery Building Conversion Design Guidance (SPD) provides advice to applicants and developers (including valuers, landowners, and other interested parties) to guide the development and reuse of Brewery Buildings. Good design standards will support preserving the long and rich history of Brewing in Burton (which dates back as far as the 12th Century).*
- *The two SPDs will be published for consultation on Monday 20th July 2020 until 5pm Monday 31st August 2020. We would welcome your views on the documents. Any representations will be considered and reported to Members. Any proposed consultation changes, if accepted, will be incorporated into the final adopted document for use in determining planning applications.*

11. **PROPOSED TRAFFIC CONTROLS IN STAFFORD ROAD - PUBLIC RESPONSES**

Councillor McGarry requested this matter be included within the Agenda and requests Council give consideration to the results received from the public poll as included within the Uttoxeter Times and Echo from 15 July 2020 seeking the public's preference for either 'a roundabout' or 'traffic lights' being incorporated within Stafford Road.

Council is informed that 84 votes were cast with 93% in favour of a roundabout and 7% in favour of traffic lights. Councillor McGarry to report thereon. Council's instruction is sought.

12. **POLICY AND PLANNING COMMITTEE – RESIGNATION OF CHAIR**

To report receipt of an email dated 12 July 2020 received from Councillor Hugh Montgomery tendering his resignation as Chair of the Policy and Planning Committee. Council is informed that the Vice-Chair, Councillor M Williams will Chair the meetings in the interim.

Council is informed that the Council's Committee Membership has been included for consideration by Council at its virtual meeting scheduled to take place on 8 September 2020.

13. **TESCO - COVID-19 FUNDING**

To report receipt of an email dated 10 July 2020 from the Community Project Officer at Groundwork West Midlands advising Council of the Tesco Bags of Help COVID-19 Communities Fund whereby non-profit organisations can apply for a grant worth £500 to support vulnerable groups, as forwarded to Members 13 July 2020.

14. **SCC - TEMPORARY ROAD TRAFFIC REGULATION NOTICE**

To report receipt of an email dated 6 July 2020 received from SCC informing Council of the Temporary Traffic Regulation Notice Emergency Closure for Hockley Road on 28 June until 10 July 2020 to enable emergency works to be carried out.

15. **GENERAL CORRESPONDENCE RECEIVED SINCE THE DATE OF THE LAST MEETING**

To report receipt of the following:

(a) **GOV.UK – EMAIL NOTIFICATIONS/UPDATES**

To report receipt of a number of Government Updates received between 9 July 2020 and 22 July 2020 as forwarded to Members for their information.

(b) **GLOBE FOUNDATION**

To report receipt of an email dated 10 July 2020 from the Director of The Globe Foundation advising Council of their expansion and Fundraising programme and move to Uttoxeter Town Centre

(c) **SCC VARIOUS**

Email dated 20 July 2020, Library Service Update, as forwarded to Members 20 July 2020.

(d) **SCC – CORONAVIRUS EMAIL UPDATES**

(i) Dated 10 July 2020, as forwarded to Members 10 July 2020.

(ii) Dated 13 July 2020, as forwarded to Members 13 July 2020.

(iii) Dated 15 July 2020, as forwarded to Members 15 July 2020.

(iv) Dated 17 July 2020, as forwarded to Members 20 July 2020.

(e) **SPCA EMAILS INCLUDING BULLETINS**

(i) Dated 9 July 2020, as forwarded to Members 9 July 2020.

(ii) Dated 16 July 2020, as forwarded to Members 16 July 2020.

(f) **SCVYS**

- (i) Dated 13 July 2020, as forwarded to Members 13 July 2020.
- (ii) Dated 15 July 2020, as forwarded to Members 15 July 2020.

(g) **SUPPORT STAFFORDSHIRE**

Dated 14 July 2020, as forwarded to Members 14 July 2020.

(h) **RURAL SERVICES NETWORK**

- (i) Dated 14 July 2020, as forwarded to Members 14 July 2020.
- (ii) Dated 21 July 2020, as forwarded to Members 21 July 2020.

(i) **PUBLIC SECTOR GEOSPATIAL AGREEMENT**

To report receipt of an email dated 2 July 2020, from the Deputy Director, Geospatial Commission, as forwarded to Members 2 July 2020

16. **PUBLIC SPEAKING AT ESBC PLANNING COMMITTEE – RE: PLANNING APPLICATION NO. P/2020/00253**

To report receipt of a letter dated 16 July 2020 received from ESBC's Senior Democratic Services Officer extending an invitation to a Member of the Council to speak at the Borough Council's Virtual Planning Committee meeting scheduled to take place on 28 July 2020 at 2.00pm with respect to the outline planning application for residential development (C3), employment uses (B1), (Business), B2 (General Industrial), (B8) (Storage and Distribution)), residential care home (C2) and local centre (A1) (Retail), (A2) (Financial and Professional Services), (A3) (Restaurants and Cafes), (A4) (Drinking Establishments) and (A5) (Hot Food Takeaways), (D1) (Non-residential institutions) with associated green infrastructure, engineering works and means of access from the A50 and all other matters reserved for land to the West of Uttoxeter, A50 Bypass, as forwarded to Members on 20 July 2020.

Council is informed that Councillor Williams attended the meeting on behalf of the Council.

17. **PLANNING APPLICATIONS**

Council is asked to give consideration to the undermentioned Planning Applications:

- (a) P/2020/00711- Erection of a single storey rear extension and detached garage with accommodation above, 2 Merlin Court, Merlin Close.
- (b) P/2012/00611 - Erection of a detached dormer bungalow, Plot 19 Oaklands Grove, off Westlands Road.

18. **COUNCIL IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act it is requested that the public and press are not present due to the confidential nature of the business to be transacted and are asked to withdraw.

19. **RECOMMENDATIONS OF THE PERSONNEL COMMITTEE**

20. **19A HIGH STREET**

21. **ST MARY'S PARISH CHURCH CLOCK**

22. **TOWN HALL – OFFICE BLINDS**



A

UTTOXETER TOWN COUNCIL

RECOMMENDATIONS OF THE VIRTUAL POLICY AND PLANNING COMMITTEE ARISING FROM ITS MEETING HELD ON TUESDAY, 21 JULY 2020 AT 3.00 PM

Vice-Chair – Councillor M Williams

Councillors: C Green, P Hudson, P Lancaster, Z Krupski, M A Trener, S McGarry (ex-officio).

Prior to commencement of the meeting, the Vice-Chair welcomed Members to the Virtual Policy and Planning Committee Meeting being held as in accordance with NALC L01-20 Regulation 5(2) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (which came into force on 4 April 2020 and apply to meetings taking place before 7 May 2021).

It was noted that the meeting was available via <https://zoom.us/join> and that the Zoom Meeting ID was 998 8908 6053. She reported that the meeting was open to the public and the press unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960. She reported that Members and Residents without computer access could participate within the meeting by telephoning 0131 460 1196 and by entering the Meeting ID.

1. CHAIR'S WELCOME

The Chair provided provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014" and the use of mobile phones during the meeting.

2. APOLOGIES FOR ABSENCE

(a) It was noted that no apologies had been received.

RECOMMENDED that the same be noted.

(b) Councillors who were absent and apologies not tendered. It was noted that Councillor H Montgomery had sent in his resignation as Chair of the Policy and Planning Committee which had been duly included for consideration by Council at its Virtual Extraordinary Council Meeting scheduled to take place on 28 July 2020.

Councillor H Montgomery.

RECOMMENDED that the same be noted.

3. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e-g), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that members of the public may not take part in the Council meeting itself.

It was noted that no public were in attendance at the meeting.

4. DECLARATIONS OF INTEREST

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which was not included in the register of interests. Members were reminded that they were required to leave the room during the discussion and voting on matters in which they had a disclosable pecuniary interest, whether or not the interest was entered in the register of members' interests maintained by the Monitoring Officer.

None received.

5. ROADSIDE GATES

As Resolved by Council at its meeting held on 9 June 2020, that:

- (i) Councillor Green furnish the Clerk with detailed information on the proposed roadside gates including locations, designs, costings, etc.*
- (ii) Upon receipt of (i) as above, the Clerk convene a virtual Meeting of the Policy and Planning Committee and include for due consideration.*

Committee was asked to give consideration to the two Reports kindly provided by Councillor Green with respect to the following:

- (a) 'Traffic calming – Bramshall Road' Report. Committee instruction was sought.

Councillor Green reported that she had provided Members with a detailed report for potential traffic calming measures for both Bramshall Road and New Road.

Councillor Green reported that during a recent visit to Bramshall Road she had witnessed a very busy road used by a large number of vehicles including HGV's and expressed her concern on the speed of the traffic as witnessed during her visit. She reported that, in her opinion, Bramshall Road and New Road would be suitable for roadside gates that could also act as a traffic calming measure. She reported that vehicles were not adhering to the speed limits from the town or going into Bramshall. She reported that Bramshall had recently incorporated its own traffic calming measures. It was noted that trees were overhanging

It was noted that a number of Members expressed that they did not feel that entries into the town would be suitable for roadside gates and that the incorporation of such, at a considerable cost even with potential sponsorship opportunities, would have minimal effect as traffic calming measures.

The Clerk reported that the Council owned town entry signs had been installed by SCC some years previous and that the Town Council had not been responsible for the exact locations of the signs other than 'upon the entrances into the town'. Following lengthy debate, it was

RECOMMENDED that the Clerk:

- (i) Write to SCC to request that SCC Highways:
 - (a) Ensure that the current speed signs and town entry sign located along Bramshall Road to/from Uttoxeter remain visible and not be restricted/covered by overhanging trees.
 - (b) Incorporate the speed limits on the road surface itself to reiterate the speed limit and to potentially reduce speeding.
 - (c) Carry out a vehicle number count on Bramshall Road to assess the volume and speed of traffic using the road to/from the town.
- (ii) Liaise with the local Police to express concerns with respect to speeding vehicles along Bramshall Road.
- (iii) Liaise with the Community Speedwatch Team to request the Community Speedwatch include Bramshall Road within their Speedwatch schedule.

- (b) 'Traffic calming – New Road' Report. Committee instruction was sought. Councillor Green reported that as previously considered by Council had a large number of speeding traffic. She provided Members with detail on speed indicator device signs (SIDS) and vehicle activated signs (VAS) as provided by SCC Highways and requested Committee give further consideration to the locations of the SIDS/VAS traffic calming measures for New Road. Following lengthy debate, it was

RECOMMENDED that the Clerk:

- (i) Write to SCC to request that SCC Highways:
 - (a) Review the speed limit and signage located along New Road from the new roundabouts with a view of reducing the speed limit from the roundabouts into New Road from 40mph to 30 mph.

- (b) Review the current signage on approach to the roundabouts into town to ensure that signage remains visible and not be restricted/covered by overhanging hedges/trees.
- (c) Incorporate the speed limits on the road surface itself to reiterate the speed limit and to potentially reduce speeding.
- (ii) Liaise with the Community Speedwatch Team to request the Community Speedwatch include Bramshall Road within their Speedwatch schedule.

(d) CORRESPONDENCE RECEIVED FROM A MEMBER OF THE PUBLIC

As Resolved by Council at its meeting held on 11 February 2020, the following matters as raised by a member of the public in their letter dated 19 January 2020 be included for consideration by the relevant Committee as its next meeting.

It was noted that no Policy and Planning Committee meetings had been held since 19 January 2020. Committee was asked to give consideration to the following items matters raised:

- (a) *"The new dual carriageway development is very nice and very good for JCB, but the part of the dual carriageway along, off the McDonalds island has such big traffic holdups and fumes from the traffic builds up."*
- (b) *"The island by the Water Bridge roundabout has lots of holdups and lots of traffic fumes which is not good for the people who live in and around Uttoxeter."*

Committee instruction was sought. Following due debate, it was

RECOMMENDED that the Clerk:

- (i) Subject to confirmation from the member of the public, forward a copy of the correspondence received to Kate Griffiths MP for her consideration and response.
- (ii) Provide the member of the public with an update as (i) above.

7.

COMMITTEE IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act it was requested that the public and press were not present due to the confidential nature of the business to be transacted and were asked to withdraw.

RECOMMENDED that the same be noted and approved.

8. AREA OF REFLECTION

The Clerk reported that, due to Covid-19, the Permit to Dig had not been submitted to SCC for the Area of Reflection.

RECOMMENDED that the Clerk continue to progress when possible with Council's Contractor accordingly.

9. TOWN HALL

The Clerk reported that following a visit from Council's Architect on 9 July 2020, she had issued CSS Preserva copies of photos and arranged a visit for 15 July 2020 with respect to a potential dry-rot issue located from the cellar into the office stairwell.

She reported that following the visit from CSS Preserva, Committee was asked to give consideration to a report received from CSS Preserva with respect to rising damp and as included within the report, potential asbestos within the cellar area. Committee instruction was sought. Members perused the two options and costings as provided by CSS Preserva. It was noted that Option 2 provided the Council with a 20-year guarantee. Following due debate, it was

RECOMMENDED that:

- (i) The quotation received from CSS Preserva for Option 2, in the sum of £1,244.00 plus vat be accepted and approved, funded by the Town Hall Repairs and Maintenance budget allocation.
- (ii) The Clerk liaise with Council's Architect with respect to improvements for ventilation within the cellar and regarding the asbestos as identified.

It was noted that Councillor Williams abstained from the above-mentioned vote.

The meeting closed at 4.00pm.

75 Heath Road
Uttoxeter
ST14 7LX

B

Dear Tina Jeffrey,

I wish to be considered as a candidate for the Co-opted position of Town Councillor for the Town Ward because I would like to become more involved in the future development and improvement of Uttoxeter town.

Having lived in Uttoxeter for the last 8 years after retiring from my position as Deputy Head of science I have been heavily involved in supporting the Uttoxeter community in a variety of ways

Below are details to support my application.

- Have been involved for 4 years in the development of the Heath Big Local plan resulting in 24 successful projects benefiting the residents of the Heath and the town.
- I have been instrumental in setting up the Go Garden project which is pivotal in supporting a number of organisations for Uttoxeter in Bloom. In addition I am also a volunteer for the Uttoxeter Library community garden.
- As a Uttoxeter Lion I am active in supporting a broad range of projects to benefit the local residents and organisations. Currently I am helping with the Fare Share stall which is held at the Heath Community Centre.
- Due to Covid 19 I have been assisting members of the community by collecting prescriptions and food shopping for the isolated as well as delivering activity packs to children in Uttoxeter.
- I am an active Trustee of the Uttoxeter Gateway club.
- I am a volunteer at Redfern's Cottage museum and member of the Friends of Bramshall Park.
- My latest involvement is with the Uttoxeter Nature Recovery Network (UNRN).

I believe that when becoming a Town Councillor the priority must be the people and infrastructure of the town; where all councillors no matter what their political persuasions work together for the common good, making Uttoxeter a place where all can be proud. With these values, experience and commitment I am certain I can make a positive contribution to the work undertaken by the Uttoxeter Town Council.

Kind regards Penny Krupski

Application For Consideration To Be An Uttoxeter Town Councillor – Linda Sylvester



My husband Chris has been an Uttoxeter Town Councillor for a year now and I have seen how interested and involved he has become in the local community and its issues, both as a member of the Council itself and on the local committees he is on. The Uttoxeter Heath Community Centre and Community Garden, Friends of Bramshall Park and Oldfield's Sport and Social Club.

Over the last couple of months, I have been helping him at the Uttoxeter Heath Community Centre organizing and delivering food parcels and children's activity packages, opening, closing and generally looking after the Centre during the coronavirus shutdown. Also, I am spending a considerable time helping Carolyn and Chris on the Uttoxeter Community Garden. Through my extensive personal contacts with local parents and their children from running The Big Top Fun Centre and Uttoxeter Gymnastics Club, I have been able to secure volunteer gardeners, donations of a wide range of items, including tools, and have encourage children to paint stones to decorate the garden. I have enjoyed this immensely and it has given me a great deal of personal satisfaction to help in the local community.

I would like now to continue and expand on this by becoming a member of the Town Council. I am close to retirement and, if selected, will have more spare time to dedicate to The Town Council and on various local committees.

For the last 13 years, I have been an Owner/Director of The Big Top Fun Centre, which has 750 customers a week, and Uttoxeter Gymnastics Club with over 1,000 members. This has given me considerable hands-on experience of management, administration, staff supervision and working with other people. It has also developed my inter-personal skills with children, parents and staff. Previously to this, I established and ran The Gymnasts Club at the Uttoxeter Leisure Centre for 7 years.

Over 20 years I have developed hundreds of contacts with parents (or grandparents) and their children. Many of these children now have children of their own, who come to The Big Top and The Uttoxeter Gymnastics Club. Most of our coaches and other staff were our customers or their children. I have a great empathy with children, parents and older people, after all I have 5 children and 10 grandchildren, plus I look after my elderly parents and Chris.

Linda Sylvester

D



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cushmanwakefield.co.uk

The owner / occupier

15th July 2020

Dear Sir / Madam

UTTOXETER TOWN CENTRE MASTERPLAN – REQUEST FOR STAKEHOLDER ENGAGEMENT

On behalf of East Staffordshire Borough Council and Staffordshire County Council, we would like to invite you to provide comments on Uttoxeter which will then aid with the production of a new Uttoxeter Masterplan. Cushman & Wakefield is acting on behalf of East Staffordshire Borough Council and Staffordshire County Council to co-ordinate the creation of the new Uttoxeter Masterplan.

The purpose of the Uttoxeter masterplan is to replace the 2003 Uttoxeter masterplan, providing a long-term coherent vision for Uttoxeter as a whole town. This masterplan will identify what could be implemented in Uttoxeter in the future, providing outputs of how the town can be improved as a place for people to work, live, invest and visit over the next 10 to 20 years. It is anticipated that the new masterplan will inform the future corporate planning priorities in Uttoxeter, as well as supporting the development of any emerging and future planning policies.

Given current circumstances, surrounding Covid-19, we are unable to hold a drop-in consultation event. However, we would still be grateful for your feedback and comments via email.

Where possible, we would appreciate if you could answer the following questions in your response:

- ❖ What strengths does Uttoxeter as a town have?
- ❖ What are the main weaknesses/issues in Uttoxeter?
- ❖ How would you overcome the issues and weaknesses identified above?
- ❖ What do you think should be the main priority for the Uttoxeter Masterplan?
- ❖ What are the opportunities for future change within the town centre?
- ❖ What facilities are currently missing from Uttoxeter which you would like to see delivered?
- ❖ Any other comments

If you wish to provide feedback please respond via email to _____ by Monday 27th July 2020.

Yours sincerely

E

UTTOXETER TOWN COUNCIL

ACCOUNTS TO BE PASSED FOR PAYMENT - EXTRAORDINARY COUNCIL MEETING TO BE HELD ON 28 JULY 2020

ACCOUNTS ALREADY PAID

Cheq No.	Payee	Description	Net	Vat	Amount
008712	PC Paynes Electrical Services	T/Hall Rep/Maint. - CCTV 2 x Add. cameras	445.00	-	445.00
008713	Wages	Week 15 - 17/07/2020	173.42	-	173.42
008714	Ian Smith Group Ltd	T/Hall Equip - Stationery	18.74	3.75	22.49
008715	Douglas Macmillan Hospice	Sundry Grant (S137)	200.00	-	200.00
008716	Katherine House Hospice	Sundry Grant (S137)	300.00	-	300.00
008717	Wages	Week 16 - 24/07/2020	104.19	-	104.19
		Sub-Total	1,241.35	3.75	1,245.10

ACCOUNTS TO BE PAID

Cheq No.	Payee	Description	Net	Vat	Amount
008718	Complete Business Solutions Group UK Ltd	T/Hall Equip - Stationery / Hand Sanitiser	193.43	38.69	232.12
008719	M McGinley	T/Hall H & S Equip - Hand Sanitiser Dispensers x 4	55.96	-	55.96
008720	M McGinley	T/Hall Office Equip - Stationery	31.24	6.25	37.49
008721	Staffordshire County Council	Pension Recharges 20/21	40.00	-	40.00
008722	Uttoxeter Shop	T/Hall Periodicals 01/03/2020 - 18/03/2020	8.40	-	8.40
		Sub - Total	329.03	44.94	373.97
		GRAND TOTAL	1,570.38	48.69	1,619.07

Approved: UTC 28/07/2020 Town Mayor

Deputy Mayor