



To: Members of Uttoxeter Town Council's Policy and Planning Committee

Dear Councillor,

NOTICE IS HEREBY GIVEN that a virtual meeting of the Town Council's **Policy and Planning Committee** will be held by Zoom (on line platform (<https://zoom.us/>)), commencing at **2.00pm** on **Tuesday, 23 February 2021** as in accordance with NALC L01-20 Regulation 5(2) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (which came into force on 4 April 2020 and apply to meetings taking place before 7 May 2021 (<http://www.legislation.gov.uk/uksi/2020/392/part/2/made>) and Members are hereby summoned to attend for the purposes of transacting the following business.

The meeting will be open to the public and the press (Zoom link below as advertised on Council's Website) unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960.

Please join the meeting via <https://zoom.us/join> - The Zoom Meeting ID is **960 3792 4477**. Members and Residents without computer access can participate within the meeting by telephoning 0131 460 1196 and by entering the Meeting ID.

SignedT L Jeffery.....

T L Jeffery
Town Clerk

17 February 2021

To: M Williams (Chair), J Fitchett, C Green, P Hudson, Z Krupski, P Lancaster, L Sylvester, M A Trenery, S McGarry (ex-officio).

Copy to: M Crutchley, T Crutchley, D Goodfellow, H Headech, K Hudson, K Smith, C Sylvester.

AGENDA

1. CHAIR'S WELCOME

The Chair to provide a brief on the fire procedure, provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014" and the use of mobile phones during the meeting.

2. APOLOGIES FOR ABSENCE

- (a) To report receipt of approved apologies for absence.
- (b) To minute the names of Councillors who are absent, and apologies have not been received.

3. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e-g), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that Members of the public may not take part in the Council meeting itself.

4. **DECLARATIONS OF INTEREST**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

5. **SECTION 106 AGREEMENT MONIES**

As Recommended by Committee at its meeting held on 26 January 2021 that the Clerk liaise with Borough Councillor Allen to extend an invitation to address Committee (February or March meetings) on Section 106 Monies for the Town including what monies are available and what the monies could be used for.

Committee is informed that Borough Councillor Allen will be in attendance at the meeting to address Members with respect to Section 106 Agreement Monies.

To report receipt of an email dated 8 February 2021 received from Borough Councillor Allen providing details of Section 106 Monies allocated to Uttoxeter as forwarded to Members on 12 February 2021.

6. **STAFFORD ROAD**

To report receipt of an email dated 8 February 2021 received from a local resident with respect to Stafford Road. See Appendix A.

7. **SCC – PTTRO 4220606 – TEMPORARY PROHIBITION OF TRAFFIC – BROOKSIDE ROAD, UTTOXETER**

To report receipt of an email dated 16 February 2021 advising Committee of the PTTRO 4220606 for Brookside Road as above. Committee is informed that the order will come into operation from 1 March 2021 and it is anticipated that the works will be completed by 7 March 2021, as forwarded to Members on 17 February 2021. See Appendix B.

8. **SPCA ON-LINE MAPPING TRAINING**

To report receipt of an email dated 14 January 2021 offering two places to Staff and Councillors for two On-line Mapping Training “An Introduction to Parish Online - Benefits of Digital Mapping for Local Councils” and “Parish Online – Advanced Skills Session”, free of charge.

Committee is informed that Councillor Williams and Council's Full-time Admin Officer will be attending the above-mentioned courses.

9. **RURAL SERVICES NETWORK**

(a) **INVITATION TO RSN SEMINAR: RURAL TRANSPORT - WEDNESDAY, 24TH FEBRUARY 2021 VIA ZOOM**

To report receipt of an email dated 27 January 2021 received from Rural Services Network inviting Members to the RSN Seminar: Rural Transport scheduled to take place on 24 February 2021 via zoom, as forwarded to Members on 29 January 2021.

(b) **INVITATION TO THE RMTG CLERKS ADVISORY PANEL MEETING - THURSDAY, 4TH MARCH 2021 VIA ZOOM**

To report receipt of an email dated 12 February 2021 received from Rural Services Network extending the Clerk an invitation to attend the RMTG Clerks Advisory Panel meeting on 4 March 2021. Committee is advised that at this time, the Clerk will be attending.

10. **TRANSFORMING THE TRENT VALLEY - INCLUDING AN ARTICLE IN YOUR MAGAZINE/ONLINE NEWS**

To report receipt of an email dated 2 February 2021 received from The Community Engagement Officer (Transforming the Trent Valley), as forwarded to Members on 2 February 2021.

11. **CLEANING OF THE MILLENNIUM MONUMENT AND JUBILEE STONE BENCH**
To report that Mr Smith, Hayes Fabrications Ltd is looking at options for the Millennium Monument and the Jubilee Stone Bench being professionally cleaned.
12. **CARBON NEUTRAL BY 2030 – NORTHERN GAS AND POWER**
To report receipt of an email dated 12 January 2021 received from Northern Gas and Power with respect to renewable energy within the Council. See Appendix C.
13. **ALLOTMENTS**
To provide Committee with an update on the Allotments and Registration of Millfield Victory Allotments if available.
14. **20'S PLENTY FOR STAFFORDSHIRE – ZOOM MEETING AND PRESENTATION ON 2 MARCH 2021**
To report receipt of an email dated 14 February 2021 received from a number of supporters of 20's plenty for Staffordshire, as forwarded to Members on 16 February 2021.
15. **PLANNING APPLICATIONS**
- (a) P/2020/01281 - Erection of an attached dwelling (AMENDED DESCRIPTION AND DRAWINGS), Land off West Hill.
Committee is informed that ESBC has granted an extension to enable Committee to make its comments.
- (b) P/2020/01504 - Siting of freestanding solar panels, retention of air source heating, creation of level seating area, conversion of annexe to form separate dwelling to include installation of solar panels to south elevation, erection of detached building to form garden room and existing car parking area to form additional domestic curtilage, Leighton House, 53 Balance Street.
- (c) P/2020/01508 - Listed Building Consent for works to include remedial works to the bay windows and reposition two windows on the rear elevation to No 53, creation of level seating area, installation of new rooflight and conversion of annexe to form separate dwelling to include installation of solar panels to south elevation and retention of air source heating, Leighton House, 53 Balance Street.
- (d) P/2021/00092 - Conversion of integral garage to a play room, 9 Elkes Grove.
- (e) P/2021/00097 - Erection of an attached two storey dwelling, adj 91 Westlands Road.
- (f) P/2021/00110 - Demolition of lean-to building and part boundary wall to facilitate the erection of a block of four terraced bungalows and a pair of semi-detached bungalows for the over 55's, Wellington Inn, 78 High Street.
- (g) P/2021/00112 - Listed Building application for the demolition of lean-to building and part boundary wall to facilitate the erection of a block of four terraced bungalows and a pair of semi-detached bungalows for the over 55's, Wellington Inn, 78 High Street.
- (h) P/2021/00118 - Erection of a detached dwelling, 9 Slade Fields.
- (i) P/2021/00124 - Erection of a part two storey and single storey side extension, 13 Stanley Crescent.
- (j) P/2021/00125 - Erection of first floor and single storey rear extensions, 13 Westward Close.
- (k) P/2021/00133 - Cut back low canopy of 1 Yew tree to give clearance of vehicular access, Ground Floor, 61 Balance Street.
- (l) P/2021/00154 - Replacing an existing flat roof over garage and garden room with a pitch roof, alterations to garden room windows and doors and garage doors, The Cottage, Wood Lane.
- (m) P/2021/00172 - Erection of a single storey side extension, 55 Greenacres Drive.
16. **COMMITTEE IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the above Act it is requested that the public and press are not present due to the confidential nature of the business to be transacted and are asked to withdraw.

17. **ROAD NAMING**

18. **FORMER PARKS**