



## UTTOXETER TOWN COUNCIL

### RECOMMENDATIONS OF THE VIRTUAL POLICY AND PLANNING COMMITTEE ARISING FROM ITS MEETING HELD ON TUESDAY, 26 JANUARY 2021 AT 2.00 PM

#### Chair – Councillor M Williams

Councillors: J Fitchett, C Green, P Hudson, Z Krupski, M A Trenery, S McGarry (ex-officio).  
Non-Council Members: Representatives from Mercian Developments (Item 5 only)

Prior to commencement of the meeting, the Chair welcomed Members to the Virtual Policy and Planning Committee Meeting being held as in accordance with NALC L01-20 Regulation 5(2) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (which came into force on 4 April 2020 and apply to meetings taking place before 7 May 2021).

It was noted that the meeting was available via <https://zoom.us/join> and that the Zoom Meeting ID was 986 9906 2259. Councillor Williams reported that the meeting was open to the public and the press unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960. She reported that Members and Residents without computer access could participate within the meeting by telephoning 0131 460 1196 and by entering the Meeting ID.

#### 1. CHAIR'S WELCOME

The Chair to provide a brief on the provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014" and the use of mobile phones during the meeting.

#### 2. APOLOGIES FOR ABSENCE

(a) The Clerk reported that approved apologies had been received from Councillor P Lancaster.

RECOMMENDED that the same be noted and approved.

(b) Councillors who were absent and apologies not tendered.  
L Sylvester

RECOMMENDED that the same be noted.

#### 3. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e-g), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that members of the public may not take part in the Council meeting itself.

It was noted that Representatives from Mercian Development would be in attendance to provide Committee with a presentation under Item No. 5.

#### 4. DECLARATIONS OF INTEREST

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which was not included in the register of interests. Members were reminded that they were required to leave the room during the discussion and voting on matters in which they had a disclosable pecuniary interest, whether or not the interest was entered in the register of members' interests maintained by the Monitoring Officer.

Signed: ..... Date: .....

Councillor McGarry declared an interest in Item Nos. 5(a)-(b) and 14(a)-(g)  
Councillor Green declared an interest in Item No. 11(c)  
Councillor P Hudson declared an interest in Item No. 11(c)

It was noted that Councillor McGarry declared an interest in Item Nos. 5(a)-(b) and she was removed from the virtual meeting to the Waiting Room during the presentation, debates/votes.

**5. THE FORMER PARKS**

*As Recommended by Committee at its meeting held on 22 December 2020, the Clerk liaise with:*

- (i) Mercian Developments to advise that Committee accepts their invitation for a socially distanced site meeting in the New Year to consider proposals for the former Parks development.*
- (ii) With SCC to ascertain if SCC could provide Committee with data for care needs (sheltered housing/flatlets) and provisions in place within the Town.*
- (iii) Members with regard to their availability for dates for a site meeting.*

- (a) Committee was informed that given the current restrictions in place due to the pandemic, Representatives from Mercian Developments were in attendance at the meeting to provide Members with further information on the site plans and to seek Members comments on the potential future use of the site.

The Chair welcomed the Representatives from Mercian Developments to the Meeting who provided Committee with an update on the proposed development for the former Parks which was followed by a brief question and answer session.

The Chair expressed her thanks to the Representatives from Mercian Developments for providing Committee with a brief on the proposed development.

It was noted that the Representatives from Mercian Development were removed from the meeting at 2.50pm.

The Clerk provided Committee with an update from SCC on the data as requested. Following due debate by Committee, it was

RECOMMENDED that the Clerk:

- (i) Seek a further response from SCC with respect to seeking the data for care needs (sheltered housing/flatlets) and provisions in place within the Town, in readiness for inclusion by Committee at its next meeting.
  - (ii) Liaise with Mercian Developments to seek an update on the feedback given during the meeting on the use of the existing building within the proposed development.
  - (iii) Upon receipt of a response to (ii) as above, liaise with Mercian Developments be invited to attend the February Committee meeting.
  - (iv) Seek information on historical and architectural significance of existing building for consideration by Committee at its next meeting.
- (b) Committee was asked to give consideration to the documentation received from Councillor Green since the date of the last meeting with respect to the data on care needs, etc, for the Town.

RECOMMENDED that the same be noted.

It was noted that Councillor McGarry was returned to the virtual meeting.

**6. CLIMATE CHANGE**

Committee gave consideration to Councillors Green and Williams together with the Clerk being tasked with seeking Climate Change grant funding for various projects within the Town. Committee instruction was sought.

Signed: ..... Date: .....

RECOMMENDED that this matter be deferred for consideration by the Biodiversity Committee.

7. **PSGA UPDATE - THE OS DATA HUB PUBLIC SECTOR PLAN LAUNCHES TODAY**

The Clerk reported receipt of an email dated 11 January 2021 received from PSGA advising Committee that the OS Data Hub Public Sector Plan launched on 11 January 2021, as forwarded to Members on 11 January 2021.

RECOMMENDED that the same be noted.

8. **CRPE – STAR COUNT, THE ‘STAY AT HOME’ EDITION**

The Clerk reported receipt of an email dated 11 January 2021 received from CRPE’s Digital Engagement Officer providing Committee with details on CPRE’s Star Count on 6-14 February 2021, the campaign win on housing algorithm, looking after winter wildlife, The Countryside Voices podcast episode 5 – What even is planning anyway? Breaking down barriers to the great outdoors, as forwarded to Members on 11 January 2021.

RECOMMENDED that the same be noted.

9. **RURAL MARKET TOWN GROUP - VARIOUS**

The Clerk reported receipt of the following emails dated:

- (a) 4 January 2021 received from the Rural Market Town Group regarding completion of the Rural Market Town Group Survey - Rural Transport as forwarded to Members on 6 January 2021. Committee instruction was sought.

RECOMMENDED that Members complete the survey individually.

- (b) 12 January 2021 – Please vote on suggested RMTG Meeting dates 2021 – RMTG were seeking to set the dates for two annual Rural/Market Town Group (RMTG) meetings but need input to set the best date and time for both meetings (Annual RMTG Clerks Advisory Panel meeting and Annual RMTG meeting). Committee was asked to provide dates/times via the link, as forwarded to members on 12 January 2021 by 1 February 2021. Committee instruction was sought.

It was noted that Councillor Trenergy, Council’s Representative and the Clerk had issued dates to RMTG accordingly.

RECOMMENDED that the same be noted.

- (c) Rural Market Towns Group - An Officer Steering Group. The Clerk reported receipt of an email dated 15 January 2021 extending an invitation to her to form part of the above-mentioned Steering Group. Committee was informed that the RMTG were seeking a number of Clerk’s from a range of both geographies and varying size of local councils and that Uttoxeter does very much fitted their search criteria. It was envisaged that four meetings would take place annually and the Steering Group would assist with engagement and obtained data/surveys to assist the larger meetings. The Clerk reported that at this time, due to other Council commitments, she would be unable to participate at this time.

RECOMMENDED that the Clerk continue to provide Committee with updates from The Rural Market Towns Group accordingly.

10. **SUPPORT STAFFORDSHIRE - INVITATION TO PARISH COUNCILLORS - TRANSFORMING THE TRENT VALLEY PARISH COUNCIL MEETING 19 JANUARY 2021**

*As Recommended by Committee at its meeting held on 22 December 2020:*

- (i) *The Clerk book Councillors Trenergy, Green and subject to availability, Councillor Williams on the Transforming the Trent Valley Parish Council meeting scheduled to take place on 19 January 2021.*
- (ii) *Councillors in attendance at the meeting on 19 January 2021 provide Committee with an update at its meeting scheduled to take place on 26 January 2021.*

Councillors Treney reported that she together with Councillors Green and Williams attended the meeting on 19 January 2021 and reported receipt of feedback slides from the meeting which she would circulate to Members for their information. She reported that the meeting had considered developing links with other groups and interpretation boards for walks which she would be suggesting that the Mr Cheshire be invited to attend a future meeting of the Footpaths Committee.

RECOMMENDED that Councillor Treney forward the Clerk the feedback slides from the meeting on 19 January 2021 and the Clerk issue to Members for their information.

**11. ALLOTMENTS**

*As Recommended by Committee at its meeting held on 22 December 2020, the Allotments be included as a standing item within the Agenda for the foreseeable future.*

(a) The Clerk reported that following complaints on social media, contact had been made with the Millfield Allotments Association who had confirmed that the hedge would be cut, weather permitting, on 23 January 2021. The Clerk reported that due to adverse weather conditions, the hedge had not been cut back however the Allotment Association Chairman had confirmed that he would carry out the works as soon as possible (weather permitting).

RECOMMENDED that the same be noted.

(b) The Clerk reported that a further email dated 13 January 2021 was issued from Council's Solicitor to ESBC seeking an update on the registration of the Millfield Allotments. The Clerk reported that a response was awaited.

RECOMMENDED that the Clerk liaise with Council's Solicitor to seek an update.

It was noted that Councillors Green and P Hudson declared an interest in Item No. 11(c) and they were removed from the virtual meeting to the Waiting Room during the debates/votes.

(c) The Clerk reported that an email had been sent to the Leader of ESBC on 14 January 2021 seeking assistance with an update on the handover of Westlands Road and Victoria Allotments. The Clerk reported that at this time, a response was awaited.

RECOMMENDED that the same be noted.

It was noted that Councillors Green and P Hudson were returned to the virtual meeting.

**12. SECTION 106 AGREEMENT MONIES**

*As Recommended by Committee at its last meeting that the Clerk liaise with Borough Councillor Allen to request an update on S106 Monies for the Town including what monies are available and what the monies could be used for.*

The Clerk reported that a response was awaited from Borough Councillor Allen with respect to addressing Committee on Section 106 Agreement Monies.

RECOMMENDED that the Clerk liaise with Borough Councillor Allen to extend an invitation to address Committee (February or March meetings) on Section 106 Monies for the Town including what monies are available and what the monies could be used for.

**13. PLANNING INSPECTORATE APP/B3410/W/20/3258501: BANK CLOSE COTTAGE BANK CLOSE, ST14 8BP**

The Clerk reported receipt of an email dated 14 January 2021 received from ESBC's Technical Support Officer for Development Control providing Committee with the Planning Appeal Decision for Bank Close Cottage.

RECOMMENDED that the same be noted.

It was noted that Councillor McGarry declared an interest in Item No. 14(a)-(g) and she was removed from the virtual meeting to the Waiting Room during the debates/votes.

**14. PLANNING APPLICATIONS**

Committee gave consideration to the undermentioned Planning Applications:

- (a) P/2020/01380 - Erection of single storey rear extension, alterations to first floor windows on north and west elevations and removal of existing pebbledash and replacement with smooth render, Wood Lawn Cottage, Wood Lane.
- (b) P/2020/01402 - Retention of a detached wooden BBQ cabin, 15 The Limes.
- (c) P/2020/01422 - Erection of a single storey rear extension, Sunnycroft, 11 A Bramshall Road.
- (d) P/2020/01445 - Broadening the existing use to include Restaurant (Class E), Heath House Conference Centre, Cheadle Road.
- (e) P/2020/01476 - Removal of 80m of hedgerow, adj. Moor House Farm, Wood Lane.
- (f) P/2020/01488 – Application under Section 73 of the Town and Country Planning Act 1990 for the erection of 450 dwellings and garages including 121 affordable units, together with drainage and highways infrastructure, and including details of access, appearance, landscaping, layout and scale (Phase 2) without complying with condition 1, 12 and 13 of planning permission P/2020/00828 dated 3rd November 2020 relating to amendments to approved plans to house types for Plots 411-412, 422, 425-428, 463 and 469 on Phase 2E, substitution of Site Layout, Developable Areas Plan, Material Plan and Boundary Treatment Plan in respect of Phase 2A-2E and EV Charging Layout to Phases 2A-2E, Land to the west of Uttoxeter, A50 Bypass.
- (g) P/2021/00007 - Erection of a detached double garage to front, The Paddock, 21 B Highwood Road.

RESOLVED that with respect to the following Planning Applications:

- (i) P/2020/01380 as above, Committee had no comment to make at this stage.
- (ii) P/2020/01402 as above, Committee request that ESBC's Planners consider the impact, the line of sight and proximity to the neighbouring properties prior to consent being granted.
- (iii) P/2020/01422 as above, Committee had no comment to make at this stage.
- (iv) P/2020/01445 as above, Committee wished to record its support for utilisation of existing facilities and the provision of amenity and additional employment.
- (v) P/2020/01476 as above, Committee request that ESBC's Planners request that the applicant only removes part of the hedgerow to improve the access and leaves the majority of the existing hedgerow in place to protect wildlife and biodiversity.
- (vi) P/2020/01488 as above, Committee had no comment to make at this stage.
- (vii) P/2021/00007 as above, Committee had no comment to make at this stage.

It was noted that Councillor McGarry was returned to the virtual meeting.

The meeting closed at 3.28 pm.