



To: Members of Uttoxeter Town Council's Policy and Planning Committee

Dear Councillor,

NOTICE IS HEREBY GIVEN that a virtual meeting of the Town Council's **Policy and Planning Committee** will be held by Zoom (on line platform (<https://zoom.us/>)), commencing at **2.00pm** on **Tuesday, 26 January 2021** as in accordance with NALC L01-20 Regulation 5(2) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (which came into force on 4 April 2020 and apply to meetings taking place before 7 May 2021 (<http://www.legislation.gov.uk/uksi/2020/392/part/2/made>) and Members are hereby summoned to attend for the purposes of transacting the following business.

The meeting will be open to the public and the press (Zoom link below as advertised on Council's Website) unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960.

Please join the meeting via <https://zoom.us/join> - The Zoom Meeting ID is 986 9906 2259. Members and Residents without computer access can participate within the meeting by telephoning 0131 460 1196 and by entering the Meeting ID.

SignedT L Jeffery.....

T L Jeffery
Town Clerk

20 January 2021

To: M Williams (Chair), J Fitchett, C Green, P Hudson, Z Krupski, P Lancaster, L Sylvester, M A Trenery, S McGarry (ex-officio).

Copy to: M Crutchley, T Crutchley, D Goodfellow, H Headech, K Hudson, K Smith, C Sylvester.

AGENDA

1. **CHAIR'S WELCOME**

The Chair to provide a brief on the fire procedure, provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014" and the use of mobile phones during the meeting.

2. **APOLOGIES FOR ABSENCE**

- (a) To report receipt of approved apologies for absence.
- (b) To minute the names of Councillors who are absent, and apologies have not been received.

3. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3(e-g), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that Members of the public may not take part in the Council meeting itself.

4. **DECLARATIONS OF INTEREST**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

5. **THE FORMER PARKS**

As Recommended by Committee at its meeting held on 22 December 2020, the Clerk liaise with:

(i) *Mercian Developments to advise that Committee accepts their invitation for a socially distanced site meeting in the New Year to consider proposals for the former Parks development.*

(ii) *With SCC to ascertain if SCC could provide Committee with data for care needs (sheltered housing/flatlets) and provisions in place within the Town.*

(iii) *Members with regard to their availability for dates for a site meeting.*

(a) Committee is informed that given the current restrictions in place due to the pandemic, Representatives from Mercian Developments will be in attendance at the meeting to provide Members with further information on the site plans and to seek Members comments on the potential future use of the site.

(b) Committee is asked to give consideration to the documentation received from Councillor Green since the date of the last meeting on (ii) as above. See Appendix A.

6. **CLIMATE CHANGE**

Committee to give consideration to Councillors Green and Williams together with the Clerk being tasked with seeking Climate Change grant funding for various projects within the Town. Committee instruction is sought.

7. **PSGA UPDATE - THE OS DATA HUB PUBLIC SECTOR PLAN LAUNCHES TODAY**

To report receipt of an email dated 11 January 2021 received from PSGA advising Committee that the OS Data Hub Public Sector Plan launches today, as forwarded to Members on 11 January 2021.

8. **CRPE – STAR COUNT, THE ‘STAY AT HOME’ EDITION**

To report receipt of an email dated 11 January 2021 received from CRPE's Digital Engagement Officer providing Committee with details on CPRE's Star Count on 6-14 February 2021, the campaign win on housing algorithm, looking after winter wildlife, The Countryside Voices podcast episode 5 – What even is planning anyway? Breaking down barriers to the great outdoors, as forwarded to Members on 11 January 2021.

9. **RURAL MARKET TOWN GROUP - VARIOUS**

To report receipt of the following emails dated:

(a) 4 January 2021 received from the Rural Market Town Group regarding completion of the Rural Market Town Group Survey - Rural Transport as forwarded to Members on 6 January 2021. Committee instruction is sought.

(b) 12 January 2021 – Please vote on suggested RMTG Meeting dates 2021 – RMTG are seeking to set the dates for two annual Rural/Market Town Group (RMTG) meetings but need input to set the best date and time for both meetings (Annual RMTG Clerks Advisory Panel meeting and Annual RMTG meeting). Committee is asked to provide dates/times via the link, as forwarded to members on 12 January 2021 by 1 February 2021. Committee instruction is sought.

(c) Rural Market Towns Group - An Officer Steering Group. To report receipt of an email dated 15 January 2021 extending an invitation to the Clerk to form part of the above-mentioned Steering Group. Committee is informed that the RMTG are seeking a number of Clerk's from a range of both geographies and varying size of local councils and that Uttoxeter does very much fit their search criteria. It is envisaged that four meetings will take place annually and the Steering Group would assist with engagement and obtained data/surveys to assist the larger meetings.

10. **SUPPORT STAFFORDSHIRE - INVITATION TO PARISH COUNCILLORS - TRANSFORMING THE TRENT VALLEY PARISH COUNCIL MEETING 19 JANUARY 2021**

As Recommended by Committee at its meeting held on 22 December 2020:

- (i) *The Clerk book Councillors Treney, Green and subject to availability, Councillor Williams on the Transforming the Trent Valley Parish Council meeting scheduled to take place on 19 January 2021.*
- (ii) *Councillors in attendance at the meeting on 19 January 2021 provide Committee with an update at its meeting scheduled to take place on 26 January 2021.*

Councillors Treney, Green and Williams to provide Committee with an update.

11. **ALLOTMENTS**

As Recommended by Committee at its meeting held on 22 December 2020, the Allotments be included as a standing item within the Agenda for the foreseeable future.

- (a) To report that following further complaints on social media, the Millfield Allotments Association will be cutting the boundary hedge, weather permitting, on 23 January 2021.
- (b) To report that a further email dated 13 January 2021 was issued from Council's Solicitor to ESBC seeking an update on the registration of the Millfield Allotments. A response is awaited.
- (c) To report that an email was issued to the Leader of ESBC on 14 January 2021 seeking assistance with an update on the handover of Westlands Road and Victoria Allotments. A response is awaited.

12. **SECTION 106 AGREEMENT MONIES**

As Recommended by Committee at its last meeting that the Clerk liaise with Borough Councillor Allen to request an update on S106 Monies for the Town including what monies are available and what the monies could be used for.

To report that a response is awaited from Borough Councillor Allen with respect to Section 106 Agreement Monies.

13. **PLANNING INSPECTORATE APP/B3410/W/20/3258501: BANK CLOSE COTTAGE BANK CLOSE, ST14 8BP**

To report receipt of an email dated 14 January 2021 received from ESBC's Technical Support Officer for Development Control providing Committee with the Planning Appeal Decision for Bank Close Cottage. See Appendix B.

14. **PLANNING APPLICATIONS**

Council is asked to give consideration to the undermentioned Planning Applications:

- (a) P/2020/01380 - Erection of single storey rear extension, alterations to first floor windows on north and west elevations and removal of existing pebbledash and replacement with smooth render, Wood Lawn Cottage, Wood Lane.
- (b) P/2020/01402 - Retention of a detached wooden BBQ cabin, 15 The Limes.
- (c) P/2020/01422 - Erection of a single storey rear extension, Sunnycroft, 11 A Bramshall Road.
- (d) P/2020/01445 - Broadening the existing use to include Restaurant (Class E), Heath House Conference Centre, Cheadle Road.
- (e) P/2020/01476 - Removal of 80m of hedgerow, adj. Moor House Farm, Wood Lane.
- (f) P/2020/01488 – Application under Section 73 of the Town and Country Planning Act 1990 for the erection of 450 dwellings and garages including 121 affordable units, together with drainage and highways infrastructure, and including details of access, appearance, landscaping, layout and scale (Phase 2) without complying with condition 1, 12 and 13 of planning permission P/2020/00828 dated 3rd November 2020 relating to amendments to approved plans to house types for Plots 411-412, 422, 425-428, 463 and 469 on Phase 2E, substitution of Site Layout, Developable Areas Plan, Material Plan and Boundary Treatment Plan in respect of Phase 2A-2E and EV Charging Layout to Phases 2A-2E, Land to the west of Uttoxeter, A50 Bypass.
- (g) P/2021/00007 - Erection of a detached double garage to front, The Paddock, 21 B Highwood Road.