

13/05/2020

Uttoxeter Town Council

Page 1

15:21

Detailed Income & Expenditure by Budget Heading 31/03/2020



Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 General Administration								
4000 Staff Salaries inc PAYE/Per/NI	16,088	131,034	126,000	(5,034)		(5,034)	104.0%	
4003 Mileage - All Staff	726	726	0	(726)		(726)	0.0%	
4004 Salaries/Wages Contingency	0	1,000	1,000	0		0	100.0%	
4056 Accounting Services	760	1,799	3,500	1,701		1,701	51.4%	
4057 Professional Fees	0	5,922	1,250	(4,672)		(4,672)	473.8%	
General Administration :- Indirect Expenditure	<u>17,574</u>	<u>140,481</u>	<u>131,750</u>	<u>(8,731)</u>	<u>0</u>	<u>(8,731)</u>	<u>106.6%</u>	<u>0</u>
Net Expenditure	<u>(17,574)</u>	<u>(140,481)</u>	<u>(131,750)</u>	<u>8,731</u>				
102 Establishment								
1080 Income-Wayfarer Tickets	0	242	50	(192)			483.8%	
1100 Income-Miscellaneous	0	706	0	(706)			0.0%	
1176 Income-Precept	0	294,533	294,533	0			100.0%	
1177 Income-Support Tax Grant	0	23,695	23,695	0			100.0%	
1190 Income-Bank Interest	49	658	150	(508)			438.7%	
Establishment :- Income	<u>49</u>	<u>319,834</u>	<u>318,428</u>	<u>(1,406)</u>			<u>100.4%</u>	<u>0</u>
4100 Postage, Stationery & Adverts	528	3,012	3,600	588		588	83.7%	
4105 Telephone	47	6,716	4,000	(2,716)		(2,716)	167.9%	
4110 Office Equipment	183	2,504	2,800	296		296	89.4%	
4111 Website	0	0	150	150		150	0.0%	
4112 Subscriptions	795	1,963	2,000	37		37	98.2%	
4116 Training	20	1,004	1,000	(4)		(4)	100.4%	
4117 Wayfarer Tickets Costs	0	232	200	(32)		(32)	116.2%	
4120 Insurance	(40)	4,051	4,800	749		749	84.4%	
4125 Health and Safety	165	528	1,000	472		472	52.8%	
4156 Bank Charges	88	593	622	29		29	95.4%	
4157 Audit Fees	1,500	1,569	1,300	(269)		(269)	120.7%	
4160 Monitor High St Bollard	(217)	1,832	2,900	1,068		1,068	63.2%	
4906 Contingency	0	2,527	2,945	418		418	85.8%	
4990 Miscellaneous Expenditure	0	960	0	(960)		(960)	0.0%	960
Establishment :- Indirect Expenditure	<u>3,068</u>	<u>27,492</u>	<u>27,317</u>	<u>(175)</u>	<u>0</u>	<u>(175)</u>	<u>100.6%</u>	<u>960</u>
Net Income over Expenditure	<u>(3,019)</u>	<u>292,342</u>	<u>291,111</u>	<u>(1,231)</u>				
6001 plus Transfers from EMR	0	960						
Movement to/(from) Gen Reserve	<u>(3,019)</u>	<u>293,302</u>						
104 Civic								
1104 Income-Mayoral Donations	86	912	0	(912)			0.0%	

15:21

Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1118 Income-Mayoral Raffle	0	190	0	(190)			0.0%	
1120 Income-Mayoral Event	0	1,143	0	(1,143)			0.0%	
Civic :- Income	86	2,246	0	(2,246)				0
4275 Dr Johnson	(45)	231	180	(51)		(51)	128.3%	
4277 Election Costs	12,279	12,279	10,000	(2,279)		(2,279)	122.8%	
4278 Mayoral Donations	728	1,548	0	(1,548)		(1,548)	0.0%	
4280 Misc Civic Expenditure	108	647	800	153		153	80.9%	
4281 Expenses - Civic	380	1,777	2,000	223		223	88.8%	
4296 Mayoral Event - Expenses	225	435	0	(435)		(435)	0.0%	
4990 Miscellaneous Expenditure	0	0	200	200		200	0.0%	
Civic :- Indirect Expenditure	13,676	16,917	13,180	(3,737)	0	(3,737)	128.4%	0
Net Income over Expenditure	(13,589)	(14,672)	(13,180)	1,492				
105 Running Costs								
1020 Income-Christmas Lights	5,000	5,000	5,000	0			100.0%	
1025 Income-Uttoxeter in Bloom	3,507	3,507	5,000	1,493			70.1%	
1030 Income-Allotments-Mill.Victory	0	904	904	0			100.0%	
1031 Income-Allotment Bldg Rent	433	1,030	1,038	8			99.3%	
1032 Income-Victoria Allotments	0	0	347	347			0.0%	
1033 Income-Park Avenue Allotment	0	128	128	0			100.0%	
1034 Income-Westlands Rd Allotment	0	0	102	102			0.0%	
Running Costs :- Income	8,940	10,569	12,519	1,950			84.4%	0
4200 Footway Lighting	0	1,420	1,500	80		80	94.6%	
4205 Uttoxeter in Bloom	383	3,507	5,000	1,493		1,493	70.1%	
4206 UIB - UTC Contribution	161	1,268	2,000	732		732	63.4%	
4207 Town Cryer	45	95	90	(5)		(5)	105.6%	
4215 Christmas Lights	0	11,320	10,250	(1,070)		(1,070)	110.4%	
4367 Bus Shelter - Repair/Main	0	105	250	145		145	42.0%	
4368 War Memorial	0	0	2,000	2,000		2,000	0.0%	
Running Costs :- Indirect Expenditure	589	17,714	21,090	3,376	0	3,376	84.0%	0
Net Income over Expenditure	8,351	(7,145)	(8,571)	(1,426)				
106 Town Hall Entertainments								
1081 Income-TH Ent Tea Dance	107	2,450	2,926	476			83.7%	
1082 Income-TH Ent Raffle	50	633	600	(33)			105.5%	
1083 Income-TH Ent Ticket Sales	0	111	450	339			24.6%	
Town Hall Entertainments :- Income	157	3,194	3,976	782			80.3%	0

Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4222 TH Ent Tea Dances	300	2,109	2,400	291		291	87.9%	
4223 TH Ent Raffle	0	104	250	146		146	41.4%	
4224 TH Ent Events	1,237	2,291	2,000	(291)		(291)	114.6%	
4225 Acoustic Festival	0	0	200	200		200	0.0%	
Town Hall Entertainments :- Indirect Expenditure	<u>1,537</u>	<u>4,504</u>	<u>4,850</u>	<u>346</u>	<u>0</u>	<u>346</u>	<u>92.9%</u>	<u>0</u>
Net Income over Expenditure	(1,380)	(1,310)	(874)	436				
<u>110 St Mary's Closed Churchyard</u>								
4235 Church Clock	1,100	1,686	586	(1,100)		(1,100)	287.7%	
4502 Grounds Maintenance	458	4,174	3,000	(1,174)		(1,174)	139.1%	
4503 St. Mary's Tree works	440	540	1,000	460		460	54.0%	
06 Contingency	0	500	500	0		0	100.0%	
St Mary's Closed Churchyard :- Indirect Expenditure	<u>1,998</u>	<u>6,900</u>	<u>5,086</u>	<u>(1,814)</u>	<u>0</u>	<u>(1,814)</u>	<u>135.7%</u>	<u>0</u>
Net Expenditure	(1,998)	(6,900)	(5,086)	1,814				
<u>115 Grants and Allowances</u>								
4250 Sundry Grants (S137)	0	4,388	4,500	113		113	97.5%	
4255 Mayoral Allowance	0	1,756	1,756	0		0	100.0%	
4256 Deputy Mayor Allowance	0	586	586	0		0	100.0%	
Grants and Allowances :- Indirect Expenditure	<u>0</u>	<u>6,730</u>	<u>6,842</u>	<u>113</u>	<u>0</u>	<u>113</u>	<u>98.4%</u>	<u>0</u>
Net Expenditure	0	(6,730)	(6,842)	(113)				
<u>120 Properties</u>								
1000 Income-Kiosk	215	2,521	2,521	(0)			100.0%	
1010 Income-32 Carter Street	0	2,226	7,768	5,541			28.7%	
111 Income-Refund Dep 32 Carter St	0	654	0	(654)			0.0%	
Properties :- Income	<u>215</u>	<u>5,402</u>	<u>10,289</u>	<u>4,887</u>			<u>52.5%</u>	<u>0</u>
4300 Kiosk-Expenditure	245	245	500	255		255	49.0%	
4305 Town Council Benches	0	0	200	200		200	0.0%	
4310 32 Carter Street Expenditure	350	817	24,000	23,183		23,183	3.4%	
4311 Bus. Rates - 32 Carter Street	0	266	0	(266)		(266)	0.0%	
4315 Telephone Box Micro Library	0	0	100	100		100	0.0%	
4375 Rates	0	265	0	(265)		(265)	0.0%	
4376 Water	0	321	0	(321)		(321)	0.0%	
4377 Gas and Electric	0	272	0	(272)		(272)	0.0%	
Properties :- Indirect Expenditure	<u>595</u>	<u>2,186</u>	<u>24,800</u>	<u>22,614</u>	<u>0</u>	<u>22,614</u>	<u>8.8%</u>	<u>0</u>
Net Income over Expenditure	(380)	3,215	(14,511)	(17,727)				
6000 less Transfers to EMR	24,000	25,000						
Movement to/(from) Gen Reserve	(24,380)	(21,785)						

Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year - To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
150 Markets								
1040 Income-Market Stalls (Weds)	294	3,820	5,000	1,180			76.4%	
1041 Income-Market Stalls (Fri)	33	1,659	5,750	4,092			28.8%	
1042 Income-Market Stalls (Sat)	182	2,354	2,750	397			85.6%	
1049 Income-Market Grants (ESBC)	0	8,448	4,156	(4,292)			203.3%	
Markets :- Income	509	16,280	17,656	1,376			92.2%	0
4000 Staff Salaries inc PAYE/Pen/NI	88	664	500	(164)		(164)	132.9%	
4320 Market Expenses (Weds)	1,150	9,140	9,000	(140)		(140)	101.6%	
4321 Market Expenses (Fri)	0	1,212	1,827	615		615	66.4%	
4322 Market Expenses (Sat)	0	5	0	(5)		(5)	0.0%	
4325 Market - Business Rates ESBC	0	3,550	7,600	4,050		4,050	46.7%	
4350 Advertising and Promotion	0	192	1,000	808		808	19.2%	
4365 Repairs and Maint Property	595	595	0	(595)		(595)	0.0%	
4377 Gas and Electric	13	81	250	169		169	32.3%	
Markets :- Indirect Expenditure	1,846	15,440	20,177	4,737	0	4,737	76.5%	0
Net Income over Expenditure	(1,337)	840	(2,521)	(3,361)				
201 Town Hall								
1050 Income-Ballroom	214	4,516	6,000	1,484			75.3%	
1051 Income-Refreshments (vatable)	0	41	250	210			16.2%	
1052 Income-Alan Dean Suite	82	654	2,500	1,846			26.2%	
1053 Income-Hire of Equipment	135	695	600	(95)			115.8%	
1060 Income-Bar and Catering	281	643	1,000	357			64.3%	
1063 Income-TH Sat Craft/Produce M	0	2,618	2,400	(218)			109.1%	
1066 Income-Office rent/19A High St	295	295	3,993	3,698			7.4%	
1067 Income-Refundable Dep 19A H/St	325	325	0	(325)			0.0%	
Town Hall :- Income	1,331	9,786	16,743	6,957			58.4%	0
4000 Staff Salaries inc PAYE/Pen/NI	2,144	40,159	34,000	(6,159)		(6,159)	118.1%	
4057 Professional Fees	0	400	5,000	4,600		4,600	8.0%	
4059 Cupola Roof Light - Annual sum	0	0	500	500		500	0.0%	
4350 Advertising and Promotion	190	1,295	2,000	705		705	64.8%	
4353 Staff Costs T/H Bookings	1,500	2,777	3,000	223		223	92.6%	
4355 Licenses	0	500	500	0		0	100.0%	
4360 Equipment	508	981	2,000	1,019		1,019	49.0%	
4365 Repairs and Maint Property	1,521	5,338	12,000	6,662		6,662	44.5%	
4366 Repairs and Maint Equipment	0	2,004	2,000	(4)		(4)	100.2%	
4370 Cleaning Materials	1	330	750	420		420	44.0%	
4375 Rates	0	18,535	18,000	(535)		(535)	103.0%	
4376 Water	57	297	3,000	2,703		2,703	9.9%	

Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4377 Gas and Electric	1,043	10,330	10,000	(330)		(330)	103.3%	
4378 Town Hall Clock	0	840	500	(340)		(340)	168.0%	
4390 Loan Repayments	0	17,945	17,945	(0)		(0)	100.0%	
4394 Staff Costs Craft Produce Mkt	475	1,383	1,500	117		117	92.2%	
4906 Contingency	410	1,925	3,500	1,575		1,575	55.0%	
Town Hall :- Indirect Expenditure	7,849	105,039	116,195	11,157	0	11,157	90.4%	0
Net Income over Expenditure	(6,518)	(95,253)	(99,453)	(4,200)				
6000 less Transfers to EMR	500	3,000						
Movement to/(from) Gen Reserve	(7,018)	(98,253)						
301 Redfern Cottage(Former H Cent)								
1073 Income-Peppercorn Rent	0	1	1	0			100.0%	
Redfern Cottage(Former H Cent) :- Income	0	1	1	0			100.0%	0
4365 Repairs and Maint Property	0	0	1,000	1,000		1,000	0.0%	
Redfern Cottage(Former H Cent) :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Income over Expenditure	0	1	(999)	(1,000)				
401 Cemetery								
1090 Income-Cemetery Fees	8,788	38,693	45,000	6,307			86.0%	
1092 Income-Book of Remembrance	0	60	50	(10)			120.0%	
1093 Income-Chapel	0	110	57	(53)			193.0%	
1094 Income-Memorial Trees	464	1,487	478	(1,009)			311.0%	
1095 Income-Memorial Benches	0	1,132	679	(453)			166.7%	
1096 Income-Reservation Fees	0	235	242	7			97.1%	
1097 Income-Transfer of Ownership	111	1,178	500	(678)			235.6%	
1098 Income-Donations Cemetery	0	8	10	2			76.5%	
Cemetery :- Income	9,363	42,902	47,016	4,114			91.2%	0
4230 Tree Maintenance & Planting	715	2,291	2,500	209		209	91.6%	
4231 Memorial Testing	0	0	100	100		100	0.0%	
4233 Sanctum Plaques	90	508	750	242		242	67.7%	
4360 Equipment	29	53	200	147		147	26.6%	
4365 Repairs and Maint Property	1,860	2,485	4,000	1,515		1,515	62.1%	
4376 Water	0	83	600	517		517	13.8%	
4377 Gas and Electric	70	627	500	(127)		(127)	125.5%	
4500 Gravedigging	3,220	7,908	11,000	3,092		3,092	71.9%	
4502 Grounds Maintenance	4,844	29,066	30,000	934		934	96.9%	
4515 Cleaning	(29)	(0)	0	0		0	0.0%	

Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4520 Memorial Benches	0	792	490	(302)		(302)	161.6%	
4521 Memorial Trees	189	862	400	(462)		(462)	215.5%	
4530 Health and Safety	0	187	300	113		113	62.3%	
4999 Contingency	0	0	3,500	3,500		3,500	0.0%	
Cemetery :- Indirect Expenditure	<u>10,988</u>	<u>44,862</u>	<u>54,340</u>	<u>9,478</u>	<u>0</u>	<u>9,478</u>	<u>82.6%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,625)</u>	<u>(1,960)</u>	<u>(7,324)</u>	<u>(5,364)</u>				
Grand Totals:- Income	20,649	410,213	426,627	16,414			96.2%	
Expenditure	59,719	388,266	426,627	38,361	0	38,361	91.0%	
Net Income over Expenditure	<u>(39,070)</u>	<u>21,947</u>	<u>(0)</u>	<u>(21,947)</u>				
plus Transfers from EMR	0	960						
less Transfers to EMR	24,500	28,000						
Movement to/(from) Gen Reserve	<u>(63,570)</u>	<u>(5,093)</u>						

Smiley - 14/5/20