



To: Members of Uttoxeter Town Council

Dear Councillor,

NOTICE IS HEREBY GIVEN that an Extraordinary meeting of the Uttoxeter Town Council will be held in the **Alan Dean Suite, Uttoxeter Town Hall** commencing at **7.00 pm** on **Tuesday, 27 July 2021** and Members are hereby summoned to attend for the purposes of transacting the following business.

The meeting will be open to the public and the press unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960.

Signed ..... *T L Jeffery* .....

T L Jeffery  
Town Clerk

21 July 2021

To: Town Councillors M Crutchley, T Crutchley, D Goodfellow, R Hawkins, H Headech, K Hudson, P Hudson (Town and County Councillor), Z Krupski, P Lancaster, M Lloyd-Ewer, N Lowe, C Sylvester, L Sylvester, K Smith, M A Trenery, M Williams.  
To: Borough Councillors G Allen and S McGarry

## AGENDA

- CHAIR'S WELCOME**  
The Chair to provide a brief on the provisions of the Recording and Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014" and the fire evacuation procedure in the event of a fire.
- APOLOGIES FOR ABSENCE**
  - To report receipt of approved apologies for absence.
  - To minute the names of Councillors who are absent and apologies have not been received.
- DECLARATION OF ACCEPTANCE OF OFFICE – NEWLY ELECTED COUNCILLOR (UNCONTESTED ELECTION FOR THE HEATH WARD VACANCY)**  
The Clerk to confirm receipt of the signed Declaration of Acceptance of Office for the newly elected Uttoxeter Town Councillor R Hawkins following the Uncontested Election for the Heath Ward Vacancy (Notice as dated 16 July 2021 as forwarded to Members).
- PUBLIC PARTICIPATION**  
In accordance with Standing Order 3(e-h), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, ask or answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.  
  
The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that Members of the public may not take part in the Council meeting itself.
- DECLARATIONS OF INTEREST**  
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.



6. **DISPENSATION PROCEDURE**

To consider and approve dispensation requests as in accordance with Standing Order 13(d), that all Dispensation requests shall be in writing and submitted to the Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the Dispensation is required. Council will decide whether to grant the dispensation at the relevant meeting. Unless Council grant the relevant delegated power to Committee, it is Council that decides whether to grant the dispensation.

7. **ACCOUNTS FOR PAYMENT**

Due to timescales of meetings, Council is asked to consider and approve the accounts for payment. See Appendix A.

8. **SUPPORTING ADAM PEATY – TOKYO OLYMPICS**

Council is informed that the Mayor, Deputy Mayor and Chair of F&GP has authorised the associated expenditure for incorporating Good Luck banners upon the Council owned Town entry signs, a banner on the Town Hall and the provision of hand waving flags and posters being available to residents, funded by the Civic budget allocation.

9. **FIRST RESPONDER SERVICE FOR THE TOWN**

Council is asked to give consideration to writing to West Midlands Ambulance Service to seek an urgent update on the Uttoxeter First Responder service for the Town and to ensure that public consultation is carried out prior to any loss or removal of the service from within the Town. Council's instruction is sought.

10. **UTTOXETER MASTERPLAN CONSULTATION**

(a) *As Resolved by Council at its meeting held on 13 July 2021 that the Clerk "write to ESBC to request that the public Uttoxeter Masterplan Consultation period be extended further into September and request an additional consultation day be added later in September when the holiday period is over to enable as many stakeholders, retailers and local residents to participate in the Consultation as possible."*

To report receipt of an email dated 16 July 2021 received from ESBC's CEO advising Council that "the consultation process goes into September and closes no earlier than 19th September. Prior to this, around September 8th, there will be a public event in the town centre (linked to school drop off/pick up and the Town Hall specifically). If there is another way that we can aim to include views of Town Councillors please do let me know."

(b) To report receipt of an email dated 16 July 2021 received from ESBC's Enterprise Manager providing Council with a Uttoxeter Masterplan Consultation – Update #2, as forwarded to Members on 16 July 2021.

Council's instruction is sought.

11. **ESBC – SUMMER EVENT, BRAMSHALL ROAD PARK**

To report receipt of an email dated 7 July 2021 received from ESBC's Brewhouse, Arts & Town Hall Manager to advise that ESBC are organising an arts and creative family fun day on 24 August 2021 in Bramshall Road Park as part of their Summer activities run by The Brewhouse and ESBC Arts Team, and as part of their plans aimed at encouraging residents to return to their local High Streets, visitor attractions and green spaces safely as restrictions ease. Council is advised that there will be an acrobatic performance and large scale pavement art planned and the Arts Team will create an arty treasure hunt around the park. Council is advised that ESBC will be running the event as in accordance with the latest Government Guidance in place.

Council is asked if they wish to, along with any local organisations or businesses, to have a discussion about getting involved to be part of the event. Council's instruction is sought.

12. **COUNCIL IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act it is requested that the public and press are not present due to the confidential nature of the business to be transacted and are asked to withdraw.

13. **RECOMMENDATIONS OF THE PERSONNEL COMMITTEE**
14. **HIGH STREET BOLLARD**
15. **SUSTAINABLE UTTOXETER - BIG GREEN WEEK - GALA DINNER**



UTTOXETER TOWN COUNCIL

ACCOUNTS TO BE PASSED FOR PAYMENT AT THE MEETING TO BE HELD ON 27 JULY 2021

ACCOUNTS ALREADY PAID

Cheq No.	Payee	Description	Net	Vat	Amount
009057	Eon	Street Lighting & War Mem. Lights 1/4/21 - 3/6/21	223.76	11.19	234.95
009058	Katharine House Hospice	S137 Sundry Grant (UTC 13/07/21)	300.00	-	300.00
		Sub - Total	523.76	11.19	534.95

ACCOUNTS TO BE PAID

Cheq No.	Payee	Description	Net	Vat	Amount
009059	Ella V Kasperowicz	UIB - Bloom Map	300.00	-	300.00
009060	L G Woodward Ltd	T/Hall - Fridge for Ballroom Kitchen	325.00	65.00	390.00
009061	Midland Conservation Ltd	Kiosk Rep/Maint - Balance Refurbishment of Kiosk Phase I-II	4,988.19	997.64	5,985.83
009062	MidMC Computer Services	Office Equip. - Microsoft 365 - Monthly E-mail Licence	23.96	4.79	28.75
009063	Spotless Midlands	T/Hall - Deep Clean	305.00	61.00	366.00
009064	Strawberry Garden Centre	UIB Grant - Windsor Park	65.04	13.01	305.87
As Above	Strawberry Garden Centre	UIB Grant - Redferns Cottage	8.32	1.67	
As Above	Strawberry Garden Centre	UIB Grant - Library	66.63	13.32	
As Above	Strawberry Garden Centre	UIB Grant - Tynsel Parks	114.90	22.98	
009065	Z Krupski	Reimb. - Community Painting Equipment inc. Kiosk/Town Hall	162.08	-	162.08
		Sub - Total	6,359.12	1,179.41	7,538.53
		GRAND TOTAL	6,882.88	1,190.60	8,073.48

Approved: UTC 27/07/2021

Town Mayor

Councillor Trenergy