



UTTOXETER TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON TUESDAY, 27 JULY 2021 IN THE ALAN DEAN SUITE, UTTOXETER TOWN HALL COMMENCING AT 7.00PM AND THERE WERE PRESENT:

Chair and Town Mayor – Councillor C Sylvester

Councillors: M Crutchley, D Goodfellow, R Hawkins, Z Krupski, P Lancaster, N Lowe, L Sylvester, M A Trenery, M Williams.

It was noted that one member of the public was in attendance.

1. CHAIR'S WELCOME

The Chair welcomed Councillor R Hawkins to the meeting following the Uncontested Election. He provided a brief on the provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014", the use of mobile phones in the meeting and he briefed Councillors and members of the public on the use of emergency exits from the Alan Dean Suite to the fire point located outside Wilkos in the event of a fire.

2. APOLOGIES FOR ABSENCE

(a) The Clerk reported that approved apologies had been received from Councillors T Crutchley, H Headech, K Hudson and P Hudson. She reported receipt of Borough Councillor McGarry's apologies.

RESOLVED that the same be noted and approved.

(b) To report the names of Councillors absent from the meeting and their apologies had not been received: Councillors M Lloyd-Ewer and K Smith

RESOLVED that the same be noted.

3. DECLARATION OF ACCEPTANCE OF OFFICE – NEWLY ELECTED COUNCILLOR (UNCONTESTED ELECTION FOR THE HEATH WARD VACANCY)

The Clerk confirmed receipt of the signed Declaration of Acceptance of Office for the newly elected Uttoxeter Town Councillor R Hawkins following the Uncontested Election for the Heath Ward Vacancy as per the Notice received from ESBC dated 16 July 2021 as forwarded to Members.

RESOLVED that the same be noted.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e-h), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, ask or answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that Members of the public may not take part in the Council meeting itself.

It was noted that no members of the public wished to address Council on this occasion.

5. DECLARATIONS OF INTEREST

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which was not included in the register of interests. Members were reminded that they were required to leave the room during the discussion and voting on matters in which they had a disclosable pecuniary interest, whether or not the interest was entered in the register of members' interests maintained by the Monitoring Officer.

Councillor D Goodfellow declared an interest in Item No. 10

Signed: Date:

6. DISPENSATION PROCEDURE

To consider and approve dispensation requests as in accordance with Standing Order 13(d), that all Dispensation requests shall be in writing and submitted to the Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the Dispensation was required. Council would decide whether to grant the dispensation at the relevant meeting. Unless Council grant the relevant delegated power to Committee; it was Council that decided whether to grant the dispensation.

Councillor Sylvester requested all Town Councillors be granted as Dispensation going forward and proposed that “Standing Order No. 3(i) [A person shall stand when requesting to speak and when speaking (except when a person has a disability or is likely to suffer discomfort)] OR [A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort)]. The chairman of the meeting may at any time permit a person to be seated when speaking.” be suspended to permit any Member of the Town Council to remain seated when speaking if they so wished to”. Councillor Krupski seconded the proposal.

RESOLVED that going forward, all Town Councillors be Granted a Dispensation and Standing Order No. 3(i) be suspended, to permit any Member of the Town Council to remain seated when speaking if they so wished to.

It was noted that Councillor Trenergy voted against the above mentioned proposition.

7. ACCOUNTS FOR PAYMENT

Due to timescales of meeting, consideration was given to the list of accounts submitted for payment in the sum of £8,073.48.

RESOLVED that the list of accounts as above be accepted and approved, and the Mayor and Councillor Trenergy be authorised to sign it.

It was noted that Councillor Krupski abstained from the above mentioned vote.

8. SUPPORTING ADAM PEATY MBE – TOKYO OLYMPICS

Council was informed that the Mayor, Deputy Mayor and Chair of F&GP had authorised the associated expenditure for incorporating Good Luck banners upon the Council owned Town entry signs, a banner on the Town Hall, the provision of hand waving flags and posters available to residents, funded by the Civic budget allocation.

Council paid tribute to the further wonderful achievements by Uttoxeter’s Adam Peaty MBE as he had become a two-time Olympic Champion in the 2020 Olympics. Members paid tribute to Adam being a wonderful ambassador for the Town and an inspiration to so many. Following due debate, it was

RESOLVED that:

- (i) The same be noted and approved.
- (ii) The Clerk liaise with Adam Peaty MBE and his Family with respect to a celebration being held within the Town including a potential Open Top Bus Tour and Reception in the Town Hall.
- (iii) Council authorise the Mayor, Deputy Mayor and the Clerk to organise and spend a budget of up to £2,000 for (ii) as above, funded by the Council’s General Free Funds.
- (iv) Uttoxeter’s Adam Peaty MBE be granted the Freedom of the Town if possible, it being noted that he already had been granted the Freedom of the Borough.
- (v) The Mayor, Deputy Mayor and the Clerk progress (i)-(iv) as above accordingly.

9. FIRST RESPONDER SERVICE FOR THE TOWN

Council gave consideration to writing to West Midlands Ambulance Service to seek an urgent update on the Uttoxeter First Responder service for the Town and to ensure that public consultation is carried out prior to any loss or removal of the service from within the Town. Council’s instruction was sought. Members expressed their sincere concerns that the service had already been withdrawn for the Town and that a number of residents had made contact with Councillors. Following due debate, it was

RESOLVED that the Clerk write to:

- (i) West Midlands Ambulance Service (copy to MP and local Rural Parish Councils') to request an urgent update on:
 - (a) The current position for the First Responder Service for the Town and surrounding areas;
 - (b) Seek what has changed/happened to remove the First Responder Service from within the Town given the Town is growing in size.
 - (c) Suggest an alternative location at the Town's Community Fire Station should the provision no longer be available at Foxes for the First Responder vehicle.
- (ii) Local GP Practices to request that they make contact with West Midlands Ambulance Service to request the urgent reinstatement of the First Responder Service for the Town and surrounding areas.

It was noted that Councillor Goodfellow declared an interest in Item No. 10 and he left the Chamber during the debate and vote.

10. UTTOXETER MASTERPLAN CONSULTATION

- (a) *As Resolved by Council at its meeting held on 13 July 2021 that the Clerk "write to ESBC to request that the public Uttoxeter Masterplan Consultation period be extended further into September and request an additional consultation day be added later in September when the holiday period is over to enable as many stakeholders, retailers and local residents to participate in the Consultation as possible."*

The Clerk reported receipt of an email dated 16 July 2021 received from ESBC's CEO advising Council that *"the consultation process goes into September and closes no earlier than 19th September. Prior to this, around September 8th, there will be a public event in the town centre (linked to school drop off/pick up and the Town Hall specifically). If there is another way that we can aim to include views of Town Councillors please do let me know."*

The Chair reported receipt of an update received from ESBC prior to the meeting and he was pleased to announce that face to face consultations with residents would take place as follows:

- 7 August 2021 – 10.00am-1.00pm at Uttoxeter Town Hall
- 7 August 2021 – 2.00pm-5.00pm at the Heath Community Centre
- 28 August 2021 – 10.00am-1.00pm at Uttoxeter Town Hall (during Makers Market)
- 28 August 2021 – 2.00pm-5.00pm at the Lark in the Park, Bramshall Road Park
- 8 September 2021 – 2.00pm-5.00pm within the Maltings Car Park

The Chair reported that in addition the above mentioned, Stakeholder Workshops were taking place, two had taken place virtually on 13 and 15 July 2021, a face to face resident consultation was scheduled to take place on 3 August 2021 within the Town Hall and on 5 August 2021 being held virtually by zoom in the evening. He reported that banners would be on display and questionnaires within the Town Hall foyer (Mon-Thurs, 9.00am-5.00pm) and within Uttoxeter Leisure Centre (Mon-Fri 7.00am-10.00pm, 8.00am-5.00pm on Weekends) throughout the 6-week consultation from 8 August 2021-19 September 2021 which was also available on-line. He stated that information posters and questionnaires would also be available at the Heath Community Centre. The Chair circulated a copy of the latest poster and reported that it would be promoted via the Council's social media and within the Town Hall and Town centre noticeboards.

RESOLVED that the same be noted.

- (b) The Clerk reported receipt of an email dated 16 July 2021 received from ESBC's Enterprise Manager providing Council with a Uttoxeter Masterplan Consultation – Update #2, as forwarded to Members on 16 July 2021.

RESOLVED that the same be noted.

It was noted that Councillor D Goodfellow returned to the Chamber.

Signed: Date:

11. ESBC – SUMMER EVENT, BRAMSHALL ROAD PARK

The Clerk reported receipt of an email dated 7 July 2021 received from ESBC’s Brewhouse, Arts and Town Hall Manager advising Council that ESBC were organising an arts and creative family fun day on 24 August 2021 in Bramshall Road Park as part of their Summer activities run by The Brewhouse and ESBC Arts Team, and as part of their plans aimed at encouraging residents to return to their local High Streets, visitor attractions and green spaces safely as restrictions ease. Council was advised that there would be an acrobatic performance and large scale pavement art planned and the Arts Team would create an arty treasure hunt around the park. Council was advised that ESBC would be running the event as in accordance with the latest Government Guidance in place.

Council was asked if they wish to, along with any local organisations or businesses, to have a discussion about getting involved to be part of the event. Council’s instruction was sought.

RESOLVED that the Clerk provide ESBC’s Brewhouse, Arts and Town Hall Manager with a copy of the Council’s Organisation Contact List for their use.

12. COUNCIL IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act it was requested that the public and press were not present due to the confidential nature of the business to be transacted and were asked to withdraw.

RESOLVED that the same be noted and approved.

13. RECOMMENDATIONS OF THE PERSONNEL COMMITTEE

Council gave consideration to the Recommendations of the Personnel Committee held on 15 July 2021.

RESOLVED that the Recommendations of the Personnel Committee arising from its meeting held on 15 July 2021 be approved and ordered to form part of the minutes, filed within the Private and Confidential Personnel Committee File.

14. HIGH STREET BOLLARD

The Clerk reported receipt of an email dated 13 July 2021 received from SCC’s Strategic Community Infrastructure Manager informing Council that *“Further to your email of the 6th May 2021 regarding ongoing issues with the bollard in High Street, the County Council are looking to enter into a maintenance contract with ATG to ensure that this bollard and one in Tamworth have a more defined schedule for maintenance and repair should the bollard fail or be damaged by vehicles. As you may be aware we do not currently have such a contract with ATG and as such the repairs to the bollard have to be done ad-hoc resulting in delays to its repair. Having a contract will allow us to have more urgent repairs done more quickly.*

One of the questions I have been asked is whether the Town Council will be willing to carry on with the existing arrangements whereby Uttoxeter Town Council monitor the bollard to enable a quick turnaround on repairs.” Council’s instruction was sought.

RESOLVED that the Clerk liaise with SCC’s Strategic Community Infrastructure Manager to advise that Uttoxeter Town Council will continue to provide the funding for monitoring the High Street bollard subject to SCC confirming that it will ensure that any necessary repairs and any maintenance required to the High Street bollard will be carried out in a prompt manner by ATG and that SCC obtain a guarantee from ATG for any repairs/works carried out to the High Street bollard.

15. SUSTAINABLE UTTOXETER - BIG GREEN WEEK - GALA DINNER

The Clerk reported receipt of an email dated 20 July 2021 received from The Director, The Globe Foundation providing Councillor Williams with an update on above mentioned event, hopeful that it could take place within the Town Hall Ballroom, 7.00-10.00pm on 18 September 2021. Council was advised that the Dr Johnson commemorations were due to take place within the Ballroom in the morning of Monday, 20 September 2021 and a suitable safe clean would be required prior to the set up for this event. Council’s instruction was sought.

EXTRAORDINARY COUNCIL MEETING

27 JULY 2021

Councillor Williams reported that the Globe Foundation would be funding the caterers and would be fully responsible for the organisation of the event.

RESOLVED that in support of the event and Sustainable Uttoxeter, Councillor Williams liaise with the Globe Foundation to advise that Council, on this occasion will waive the Ballroom hire charges for the Gala Dinner event on 18 September 2021, however, due to an event on 20 September, Council requires £150 towards the staff and cleaning provisions.

The meeting closed at 7.50pm.

Signed: Date: