



To: Members of Uttoxeter Town Council's Finance and General Purposes Committee

Dear Councillor,

NOTICE IS HEREBY GIVEN that a meeting of the Town Council's **Finance and General Purposes Committee** will be held in the Ballroom, Uttoxeter Town Hall commencing at **5.00pm on Tuesday, 22 March 2022** and Members are hereby summoned to attend for the purposes of transacting the following business.

The meeting will be open to the public and the press unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960.

**Any members of the public wishing to attend the meeting are encouraged to contact the Clerk 24 hours prior to the meeting to register their attendance within the meeting room for either addressing Council under Public Participation or wishing to attend within the public gallery.**

Signed .....T L Jeffery.....

T L Jeffery  
Town Clerk

16 March 2022

To: Councillors P Hudson (Chair), C Sylvester (Vice-Chair), M Crutchley, D Goodfellow, R Hawkins, Z Krupski. M Lloyd-Ewer, H Headech (ex-officio)

Copy to: T Crutchley, K Hudson, P Lancaster, N Lowe, K Smith, L Sylvester, M A Trenery, M Williams.

## **AGENDA**

### **1. CHAIR'S WELCOME**

The Chair to provide a brief on the fire procedure, provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014" and the use of mobile phones during the meeting.

### **2. APOLOGIES FOR ABSENCE**

- (a) To report receipt of approved apologies for absence.
- (b) To minute the names of Councillors who are absent and apologies have not been received.

### **3. PUBLIC PARTICIPATION**

In accordance with Standing Order 3(e-h), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that Members of the public may not take part in the Council meeting itself.

### **4. DECLARATIONS OF INTEREST**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

5. **19A HIGH STREET**

To report receipt of a letter dated 22 February 2022 received from Bowcock & Pursaill advising that Council's instruction have been completed with respect to the Lease for 19A High Street. Committee is informed that a copy of the Completed Lease has been stored at Bowcock & Pursaill, within the 19A High Street file within the Clerk's fireproof cabinet and electronically for future reference.

6. **DEFIBRILLATOR FOR UTTOXETER TOWN HALL INCLUDING PLANNING**

*As Recommended by Committee at its meeting held on 22 February 2022 that*

- (i) Councillor C Sylvester provide the Clerk with the details of the defibrillator installed at the Heath Community Centre including installation requirements.*
- (ii) Upon receipt of (i) as above, the Clerk seek costings for the purchase of the suggested defibrillator including installation, cabinet type (heated/non heated), ongoing maintenance requirements, etc.*
- (iii) This matter be included for further consideration by Committee at its next meeting.*

The Clerk to provide Committee with an update if available including the Listed Building Planning Application.

7. **UPDATE FROM COUNCIL'S ARCHITECT - VARIOUS**

To report receipt of an email dated 1 March 2022 received from Council's Architect providing an update on the following:

- (a) Cellar/Basement Works - The works to the cellar/basement are due to commence from 14 March 2022 subject to the new cellar door being delivered.
- (b) Interior Storm Damage – To report that he is still seeking quotations for the repairs. Committee is asked to give consideration to the quotations received. Committee instruction is sought.
- (c) 32, 34-36 Carter Street Roof Works – To report that the Listed Building Consent Application has been submitted to ESBC and that he is seeking Tenders from three roofing contractors accordingly. Committee is asked to give consideration to the quotations received. Committee instruction is sought.

8. **TOWN HALL LIFT – RECOMMENDATION**

To report that following the latest list service by Lift & Engineering Services Ltd, due to a problem with the circuit board for the alarm, they are recommending that the Council replace the batteries at a cost of £300 plus vat to supply and fit. Committee instruction is sought.

9. **COMMITTEE IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act it is requested that the public and press are not present due to the confidential nature of the business to be transacted and are asked to withdraw.

10. **HIGH STREET BOLLARD**

11. **TELEPHONE SYSTEM/BROADBAND PROVISIONS**